

board highlights

Board of Directors Meeting | October 5, 2022

CASS Bylaws Legal Review Update

- The draft Bylaws that were presented to the Board at its September meeting, and were recommended through motion for legal review, were evaluated by legal counsel Blair Maxston of Stillman LLP.
- Much of the feedback was in the area of technical edits, and recommended additions and deletions that would make the Bylaws clearer and more succinct.
- Overall, the draft Bylaws received a favorable review and serves as a strong foundational start for the College.

Code of Conduct for Professionals in K-12 Education

- Thank you to the zone directors and participating members who provided a significant amount of thoughtful commentary based upon a wide array of circumstances and contexts.
- Each zone's responses were collated and the effort to provide a common, concise, and clear set of recommendations to the Ministry was achieved. A report was shared with the Ministry for its consideration.

Criminal Record Check and Vulnerable Sector Check

Section 229 of the *Students First Act* provides leeway for immediate compliance given the following provision: *Where a board is of the opinion that it is not possible for an individual to provide a criminal record check or vulnerable sector check, the individual must provide evidence that is sufficient for the board to determine whether the individual is suitable for employment in the position.* Therefore, school authorities may be able to provide their own interim assurance mechanisms until such time that the completion of the checks are possible.

2021-2022 Audited Financial Report Presentation

The 2021-2022 Audited Financial Statement revealed CASS in good financial health, where revenues over expenses showed a surplus of \$106,782.00 of which \$41,032 is dedicated to the operations of the ARPDC. The audit findings indicate that the audit procedures did not reveal any significant deficiencies in internal control. The balances in the CASS Reserve Accounts as of July 1, 2022 are as follows:

Internally Restricted Legal Reserve	\$100,000
Internally Restricted Operating Reserve	\$100,000
Unrestricted Reserve	\$234,049
Total	\$434,049

2021-2022 Annual Report

- As stipulated in the CASS Act, the Board is required to submit an annual report to the Minister.
- For the first report of this kind, a similar format to what is annually provided by the ATA was adopted.
- The report aims to demonstrate CASS' notable contribution to system excellence and leadership.
- The report will be presented to membership at its AGM on October 27, 2022.

CASS BOARD OF DIRECTORS 2022/23



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Dr. Daphne Mai'Stoina
Director First Nations (Treaty 8)



Dr. Robert Lessard
Director Francophone School Authority

CASS Fall Conference and Annual General Meeting Agenda

- Scheduled for October 26-28, 2022, the fall conference program has been designed around Alberta leadership and superintendent quality standards featuring thematic Alberta stories of practice on Governance, Human Resources, Workplace Wellness, Modelling Commitment to Professional Learning, Inclusion, and Leading Learning (Curriculum Implementation).
- A significant activity at the conference will be the presentation of the CASS Continuing Education Program (CEP) and members' engagement to provide feedback regarding accreditation.
- The last day of the conference features Jordan Tinney, recently retired superintendent of Surrey School District, and keynote speaker at the summer CASSA conference, who will facilitate dialogue on Leading us Forward.
- An annual general meeting will be scheduled for regulated members on Thursday, October 27, 2022.

Committee Appointments – CASS Continuing Education Program

- The Continuing Education Program (CEP) Committee will provide recommendations for a continuing education program accreditation framework to the Governance and Nominating Committee for ultimate recommendation to the Board.
- After a call was made in September, the following list of committee members was approved, which represents a balance from each zone, new and experienced system education leaders, and a combination of LQS and SLQS certifications.
 - Kevin Bird - Northern Gateway Public Schools
 - Terri-Lynn Duncan - Horizon School Division
 - Cindy Escott - Evergreen Catholic Separate School Division
 - Shan Jorgenson-Adam - Battle River School Division
 - Constantine Kastrinos - Grande Yellowhead School Division
 - Christine Kennerd - Edmonton Catholic School Division
 - Danica Martin - Wolf Creek Public Schools
 - Sandy McDonald - Grande Prairie Public School Division
 - Dolorée Nolette - Conseil scolaire Centre-Est
 - Joanne Pitman - Calgary Board of Education
 - Terri Reid - Black Gold School Division
 - Ken Sampson - Holy Spirit Roman Catholic Separate School Division
 - Ryan Sawula - Red Deer Catholic Regional Schools
 - Bill Shade - Stoney Education Authority
 - Dr. Jessie Shirley - Grand Prairie and District Catholic Schools
- The CEP is slated to be presented to the Board in 2023 for approval.

CASS Connection Theme for Spring 2023 Edition (D. Keohane)

- A strong recommendation was to continue gathering articles that reflect how the practice standards for system education leaders are achieved in school authorities will be pursued.
- The proposed title for the Spring edition is *"Continuing the Journey: Opening Doors and Expanding Opportunities"*. The Call for Articles will be shared at a future edition of CASS Connects.

New U of A Professional Doctoral Program Support Letter

- The Faculty of Education at the University of Alberta is embarking on the process of creating a new doctoral program, specifically designed for school and system leaders.
- The Board fully supports the program's timely creation to enhance the professional growth of system education leaders within the province.