Welcome Supporting Effective Governance: New to a Role or New to a Context





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Supporting Effective Governance: New to a Role and New to a Context

Learning outcome ...Key takeaway

Top 5 conditions to address in the "first 90 days" to support effective governance











Superintendent Leadership Quality Standard

Quality superintendent leadership occurs when the superintendent's ongoing analysis of the context, and the superintendent's decisions about what leadership knowledge and abilities to apply, result in quality school leadership, quality teaching and optimum learning for all students in the school authority.

ALBERTA EDUCATION MINISTERIAL ORDER #003/2020

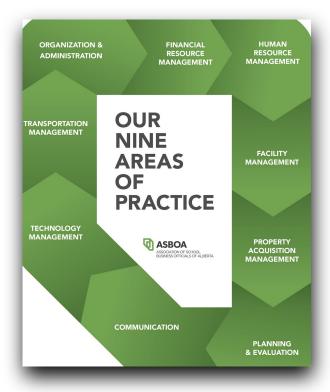


Leadership Quality Standard

Quality leadership occurs when the leader's ongoing analysis of the context, and decisions about what leadership knowledge and abilities to apply, result in quality teaching and optimum learning for all school students.

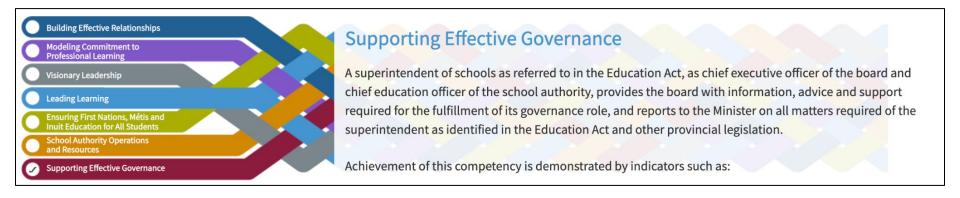
ALBERTA EDUCATION MINISTERIAL ORDER #002/2020







Superintendent Leadership Quality Standard







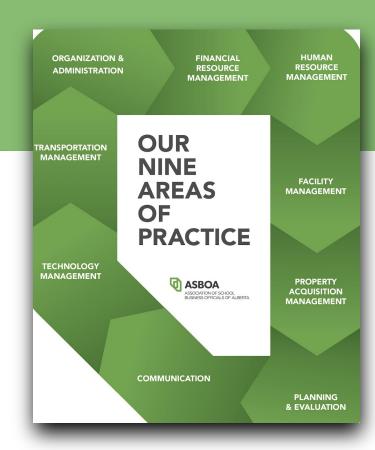
As a result of participating in this session,

7(a) establishing and sustaining a productive working relationship with the board, based on mutual trust, respect and integrity; 7(d) ensuring that the board's plans, resource allocations, strategies and procedures lead to the achievement of its goals and priorities; 7(f) supporting the board in the fulfilment of its governance functions in the fiduciary, strategic and generative realms.





- Organization and Administration
- Financial Resource Management
- Communication
- Human Resource Management
- Planning and Evaluation
- Facilities Management
- Property Acquisition Management
- Technology Management
- Transportation Management



Education Act, Section 222

Division 3 Non-teaching Employees

Superintendent of schools

222(1) Subject to the regulations, a board shall appoint an individual as a superintendent of schools for a period of not more than 5 years with the prior approval in writing of the Minister.

- (1.1) Unless otherwise authorized under this Act, a board must appoint as a superintendent of schools only a teacher who holds a superintendent leadership certificate prescribed by the regulations and issued under this Act.
- (1.2) A teacher who is appointed as an acting superintendent must hold a superintendent leadership certificate prescribed by the regulations and issued under this Act.
- (2) Where a board applies for the Minister's approval under subsection (1), it must give to the Minister, in the form and containing the information required by the Minister, notice of its intention to appoint the superintendent.
- (3) The superintendent is the chief executive officer of the board and the chief education officer of the school division.

- (c) ensuring that the fiscal management of the school division by the treasurer or secretary-treasurer is in accordance with the terms or conditions of any grants received by the board under this Act or any other Act;
- (6) The superintendent shall report to the Minister with respect to the matters referred to in subsection (5)(a) to (d) at least once a year.

The superintendent is the chief executive officer of the board and the chief education officer of the school division.

Education Act, Section 68

Secretary and treasurer

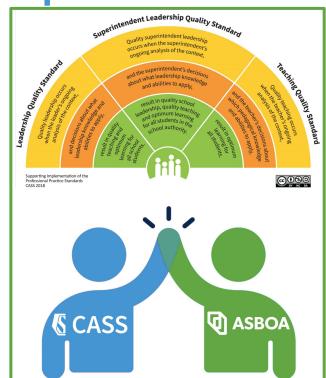
68 A board shall

- (a) appoint a secretary and a treasurer, or one person to act as secretary-treasurer,
- (b) immediately notify the Minister of the appointment, and
- (c) arrange for the bonding of the treasurer or the secretary-treasurer, as the case may be, in an amount that is reasonable in the circumstances.

Roles, Responsibilities and Relationships

What **conditions** are in place to ensure we collectively are effective in our *roles, responsibilities and relationships* to support effective governance?

Table conversation: Introduce yourself and share what you feel is the most important "condition".







CASS Pro-spective

- How do you build relationships with the Board? (e.g., Board chair and/or Trustee)
- How did you address a situation when a trustee may move beyond their governance role?
- How do you support the board in developing their engagement and advocacy role?
- How do you support the board in their role modelling a culture of continuous improvement?





March 23, 2023 (10:44 am) **Shauna Boyce says:**

We worked with the Trustees to narrow it down to only three Board priorities they felt they could impact this term (it was a...



March 23, 2023 (10:31 am)

Natasha MacArthur-Poole says:

Summaries made available to all board members of each school from each community. This helped in engaging the local town...



March 23, 2023 (10:27 am)

Elizabeth (Betty) Turpin says:

Educating Trustees on their advocacy role. Providing data to trustees so they can advocate for necessary resources. Build...



October 27, 2022 (01:44 pm)

Sandy McDonald says:

Idea for future conferences: perhaps a call for 'wicked problems' could be made prior to the conference to create a...



March 23, 2023 (10:46 am)

Roger Nippard says:

Focus on partnership and collaborative process to build trust. Help board Have an understanding of the jurisdiction...



March 23, 2023 (10:26 am)

Annalee Nutter says:

Experience of the board plays a part; relationships amongst the team first then you can move to the role of the board.



March 24, 2023 (09:43 am)

Wilco Tymensen says:

Supporting trustees by keeping them informed about rising issues and providing clarity regarding governance and...



October 28, 2022 (08:47 am)

Paul Corrigan says:

Ask questions, involve the board chair, and perhaps the Secretary Treasurer.



October 27, 2022 (10:54 am)

Scot Leys says:

Asking why they are in the work of Trustees. Tell me your story and about your communities.



March 23, 2023 (10:45 am)

Cindy Escott says:

Assist trustees to find appropriate places for engagement - not just popping into schools - have a purpose for being there.



October 27, 2022 (10:58 am)

Peter Barron says:

Make space and time for generative conversations that tap into people's beliefs and mental models.





How do you support the board in developing their engagement and advocacy role? Please share your own, or your groups, lessons learned. Supporting trustees by keeping them informed about rising issues and providing clarity egarding governance and administration so that trustees have "go to responses" with regard to these potential issues that community members may approach them on that are more administrative in nature. Annual development of a board PD plan Development of an evaluative process with the board that honours the superintendent's work in regards to the SLQS. 14 Relationships; internal with supt; External with community and Conducting a common education pleace with our boards to challenge what should our education system look like. province Move trustees away from focusing on the community they were elected to represent and focus on the division community overall (culture, capital plans, board decisions) Book study "Governance Core" allows for conversations with board and senior admin regarding governance to build a culture of team and trust. Share the purpose of trustees with teachers (with trustees present) to take the mystery out of 6 Clarity of role and expectations the governance role. Have taken the role of trustees/board to provide clarity and fine tune the expectations of the Corporate Board. Schools provide information to the Board on Assurance model that is in alignment with the Division's Assurance Plan. Create assurance plans with trustees to follow the model like we do with divisions and schools. Follow through with implementation. 4 Professional Learning Parents in the community have been reaching out to Trustees about teachers; needed to divert this back to the school - as this is operational. The tides are changing to understand the role of governance. Meetings at each school with the Sup't and Board Chair along with the local trustee to learn more about the individual schools. Trustees, as a whole, visit local schools to visit classes and end with a conversation with the principal. Supporting Effective Governance Focus on partnership and collaborative process to build trust. Help board Have an The intent of this project is to gather understanding of the jurisdiction "profile." Make the data crystal clear - that your trustees upporting Effective Governance have the facts. Know your rile-Support the board in terms of who is speaking etc. Particularly important on critical issues - closure etc. Point out the landmines - key figures impacted. Work as a team - bureaucratically and politically. Develop policy/background materialsEncourage board member training- be strategic. Take leadership of your learning -Principals present to the Board (Successes, Challenges and Opportunities) on a regular basis. Too many trustees are attending school council meetings but must understand their PROPERTY SELPHONES OF CONTRACT CONTRACT





| How did you address a | How do you build | How do you support | How do you support the |
|--------------------------|------------------------|-------------------------|---------------------------|
| situation when a trustee | relationships with the | the board in their role | board in developing their |
| may move beyond their | Board? (e.g., Board | modelling a culture of | engagement and |
| governance role? (e.g., | chair and/or Trustee) | continuous | advocacy role? |
| Superintendent actions | | improvement? | |
| 13 Clarity of role and | 7 Clarity of role and | Engagement; mostly | 14 Relationships; |
| expectations | expectations | with external | primarily with Supt and |
| | | stakeholders | Board |
| 2 Relationships | 7 Relationships; Board | 5 Clarity of role and | 6 Clarity of role and |
| | and Supt | expectations | expectations |
| | | 2 Professional Learning | 4 Professional Learning |



CASS Members' Input Fall 2022 and Annual 2023





Clarity of Role and Expectations

- Support and empower trustees
- Clarify boundaries and roles
- Build relationships through active listening
- Foster a culture of continuous improvement





1. Part A 20 mins





2. Part B 20 mins**

Foster a culture of continuous improvement:

Encourage the implementation of hybrid meetings and promote best practices.

Utilize position statements and adapt them to the local context for targeted improvement.

Facilitate self-assessment exercises and provide learning opportunities for growth. Plan annual board sessions focused on governance and foundational statements.

Connect the superintendent's work to governance efforts, highlighting the purpose and impac

of reports.

Clarify boundaries and roles:

Establish a clear understanding of roles and responsibilities between governance and

Address missteps promptly to maintain appropriate boundaries and accountability. Collaborate with the Board Chair to address governance-related issues effectively.

Link information to relevant policies, reinforcing the delegation of authority to the Superintendent.

dard (BLQS) to define the governance

Build relationships through active listening: Support the Board Chair in their leadership role and enga

one or two subthemes

Educate stakeholders on the distinctions between operations and governance.

Actively listen to trustees, understanding their motivations and stories.

Foster collaboration and create an environment that values dialogue and diverse perspectives.

nd provide necessary information. Clarify governance and administration roles to enable informed decision-making.

Develop an evaluative process that honors their work and recognizes contributions. Foster collaboration with teachers to demystify the governance role and strengthen relationships.

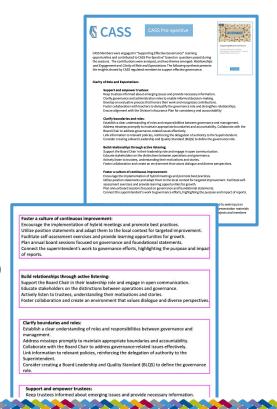
Ensure alignment with the Division's Assurance Plan for consistency and accountability.





Clarity of Role and Expectations: Part A - 20 mins

- 1. Read the summary individually (5 mins)
- Facilitator, using pink cards/sub themes, collectively discuss which you would consider focusing on first, second? (5 mins)
- 3. Discuss what "conditions" are required to address the *sub theme* you will address first and second (10 mins)





Clarity of Role and Expectations: Part B - 20 mins

- 1. Facilitator, lead table dialogue on "how" you will take action. Expand on conditions identified that will support you in being successful? (What evidence tells you that you will have been successful?) (15 mins)
- CASS Pro-spective recorder, please record summarized tables thoughts on CASS Prospective. (please label by sub theme)(5 mins)

Foster a culture of continuous improvement:

Encourage the implementation of hybrid meetings and promote best practices.

Utilize position statements and adapt them to the local context for targeted improvement.

Facilitate self-assessment exercises and provide learning opportunities for growth.

Plan annual board sessions focused on governance and foundational statements.

Connect the superintendent's work to governance efforts, highlighting the purpose and impact

Build relationships through active listening:

Support the Board Chair in their leadership role and engage in open communication. Educate stakeholders on the distinctions between operations and governance. Actively listen to trustees, understanding their motivations and stories.

Foster collaboration and create an environment that values dialogue and diverse perspectives.

Clarify boundaries and roles:

 $\label{thm:continuous} Establish a clear understanding of roles and responsibilities between governance and management.$

Address missteps promptly to maintain appropriate boundaries and accountability. Collaborate with the Board Chair to address governance-related issues effectively. Link information to relevant policies, reinforcing the delegation of authority to the Superintendent.

Consider creating a Board Leadership and Quality Standard (BLQS) to define the governance role.

Support and empower trustees:

Keep trustees informed about emerging issues and provide necessary information. Clarify governance and administration roles to enable informed decision-making. Develop an evaluative process that honors their work and recognizes contributions. Foster collaboration with teachers to demystify the governance role and strengthen relationships.

Ensure alignment with the Division's Assurance Plan for consistency and accountability.







CASS Pro-spective







Break 30 minutes







Sharing







Relationships and Engagement

- Foster Collaboration and Team Dynamics
- Provide Clear Guidance and Support
- Build Relationships
- Support Continuous Improvement
- Embedded in all Relationships of Secretary
 Treasurer, Superintendent and Board







1. Part A 20 mins



CASS Pro-spective

CASS Members were engaged in "Supporting Effective Governance" learning opportunities and contributed to CASS Pro-Spective "based on questions posed during the sessions. The contributions were analyzed, and two themes emerged: Relationships and Engagement and Clarity of Role and Expectations.

The following synthesis presents the insights shared by CASS regulated members to support effective governance.

Relationships and Engagement

Foster Collaboration and Team Dynamics:

Emphasize the importance of collaboration and partnership within the board. Encourage trustees to work together bureaucratically and politically, presenting a unified public voice. Create a safe space for discussions and disagreements to maintain a cohesive team.

Foster a culture of collaboration, trust, and shared goals.

Provide Clear Guidance and Support:
Educate trustees on their roles and responsibilities, including their advocacy role.

Offer resources, such as policy documents and training materials, to help trustees understand and fulfill their

Provide guidance to trustees who may move beyond their governance role, clarifying boundaries and limitations.

Build Relationship

Initiate regular conversations with the board chair and trustees to foster understanding and engagement. Attend school functions and events together with the board to build relationships and publicly recognize board work.

Understand the wishes and hopes of individual board members, aligning goals and fostering meaningful connections.

Recognize that relationships within the board are multi-dimensional, involving the board chair, trustees, and the superintendent.

Support Continuous Improvement:

Utilize frameworks, such as the Assurance Framework, to guide and enhance governance practices. Facilitate small town hall meetings and community conversations to engage trustees with the community and gather feedback for continuous improvement.

Implement a hybrid engagement model that combines in-person and online opportunities to maximize participation and adapt to changing circumstances. Learn from the experiences and best practices discovered during the pandemic and incorporate them into

Learn from the experiences and best practices discovered during the pandemic and incorporate them into ongoing operations.

Encourage in-person school visits by board members to gain insights, observe classrooms, and connect with

stakeholders.

"CASS Pro-spective (Professional perspective) is available for members engagement and used to seek input on emerging topics as well as share practice around a theme. The governance project includes presentation materials and members contributions that were the basis for this synthesis. To view all Pro-spective projects and members contributions with https://cass.ps.doi.org/10.1006/j.com/1

Provide Clear Guidance and Support:

Educate trustees on their roles and responsibilities, including their advocacy role.

Offer resources, such as policy documents and training materials, to help trustees understand and fulfill their governance duties.

Provide guidance to trustees who may move beyond their governance role, clarifying

Build Relationships:

New Project

Initiate regular conversations with the board chair and trustees to foster understanding and engagement.

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Support Continuous Improvement:

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2. Part B 20 mins**

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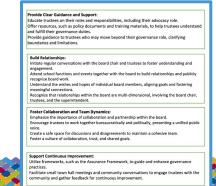


Relationships and Engagement: Part A - 20 mins

- 1. Read the summary individually, order which you would address first.
- 2. Facilitator, using green cards/sub themes, collectively discuss which you would consider focusing on first, second?
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cwill address first and second









Relationships and Engagement: Part B - 20 mins

- 1. Facilitator, lead table dialogue on "how" you will take action. Expand on conditions identified that will support you in being successful? (How will you know if you have been successful?)
- CASS Prospective recorder, please record summarized tables thoughts on CASS Prospective. (label by sub theme)

Provide Clear Guidance and Support:

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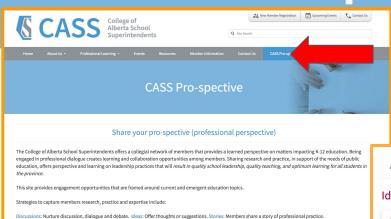
Facilitate small town hall meetings and community conversations to engage trustees with the community and gather feedback for continuous improvement.







CASS Pro-spective











Sharing







"Other"

"Other" than clarity of roles and expectations and relationships/engagement what will you address in your first 90 days to support effective governance?

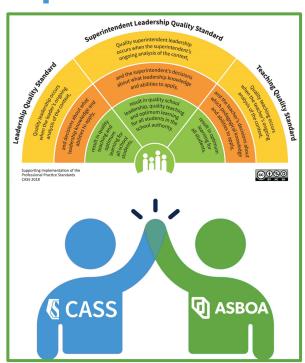






Roles, Responsibilities and Relationships

What individual **professional knowledge, skills and capabilities** need to be in
place to support effective
governance?







Roles, Responsibilities and Relationships

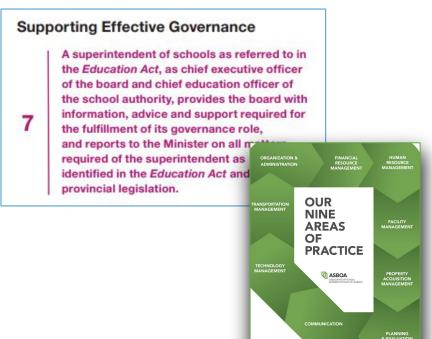




CASS & ASBOA Supports/Updates

How can CASS and ASBOA best support you in your growth in relation to:

Supporting effective governance?



Thank you & please thank your colleagues for the conversations!



