



Medicine Hat Public School Division

Invites Qualified Applicants
for a **Superintendent of
Schools**

Closes: Dec 8, 2024

GLACIER
HARLEY-DAVIDSON
MOTOR
HARLEY-DAVIDSON
STYLE
SPOONER, MT

The Medicine Hat Public School Division (MHPSD) is seeking a dynamic and skilled leader who will create and build upon our Division's and school community's strong partnerships. Duties will commence at a mutually agreed-upon time.

Our Division

MHPSD was established in 1886 and has grown to serve approximately 7,000 students. Our Division offers a full spectrum of programs and services centered on students' needs with sensitivity to community and parents' needs. Our wide range of programs serve children from 2½ years of age to Grade 12. The Division is comprised of three high schools, four middle schools (including a Christian education focus and a virtual online school), 14 elementary schools, including a virtual online learning school, STEM-centered learning school, arts centered learning school, and a variety of alternative programs (academies, dual credit programming, distance and in-person programming for high school aged and mature students). The Division schools host a rich variety of extracurricular activities.



OUR VISION

To learn. To grow. To build a better world.

Our Mission

Our mission is to provide an inclusive, progressive learning community through trust, courage and collaboration.

Universal Goals

1

OPTIMAL LEARNING | Building Optimal Learning Environments for all learners, in all settings and communities, honouring rights to learn.

2

THINKING & ACTING INCLUSIVELY | Personal and academic development are best achieved when people's needs are addressed with respect, kindness, open-mindedness, cultural competence, a lack of ego and with empathy; seeking to ensure that all are a valued part of the school community.

3

WELLNESS | Supporting a healthy school community that creates/promotes a Culture of Wellness through focus on trusting relationships and efficacy for all.

4

TRUTH & RECONCILIATION | Developing knowledge and understanding of, and respect for, the histories, cultures, languages, contributions, perspectives, experiences and contemporary contexts of Indigenous peoples.



Our Community

Medicine Hat with a population of 65,000 is a city in southeast Alberta, Canada. Medicine Hat is approximately 169 km east of Lethbridge and 295 km southeast of Calgary and is located along the South Saskatchewan River. The city and the adjacent Town of Redcliff to the northwest are within Cypress County. Medicine Hat is the eighth-largest city in Alberta. It is also the sunniest place in Canada according to Environment and Climate Change Canada, averaging 2,544 hours of sunshine a year. The city has a large number of biking and walking paths as well as numerous opportunities to enjoy live music and theatre.

Started as a railway town, today Medicine Hat is served by the Trans-Canada Highway (Highway 1) and the eastern terminus of the Crowsnest Highway (Highway 3).

Nearby communities considered part of the Medicine Hat area include the Town of Redcliff (abutting the city's northwest boundary) and the hamlets of Desert Blume, Dunmore, Irvine, Seven Persons, and Veinerville. The Cypress Hills (including Cypress Hills Interprovincial Park) is a 40 minute drive by car to the southeast of the city. Historically, Medicine Hat has been known for its large natural gas fields, being immortalized by Rudyard Kipling as having "all hell for a basement". Because of these reserves, the city is known as "The Gas City".

The median price for a single detached home in Medicine Hat according to the Canadian Real Estate Association was \$341,200 in the second quarter of 2023.



The Position

The Superintendent is the Chief Executive Officer and the Chief Education Officer and is accountable to the Board of Trustees for the conduct and operation of MHPSD. All Board authority delegated to the staff of the Division is delegated to the Superintendent. The Superintendent meets with the Board regularly to report on concerns and issues and to review budget considerations and plan for future initiatives.

The Superintendent oversees the operations of schools within the Division. The Superintendent works closely with Division staff and stakeholders to implement policies and allocate resources among all schools within the Division.

The areas in which the Superintendent is involved include budget development and management, student achievement evaluation, teacher hiring, professional learning, instructional program review and facility management. The Superintendent ensures that educational standards and division goals are met in each school.

The Superintendent works within the attributes of the Superintendent Leadership Quality Standard and must be a member in good standing with the professional association College of Alberta School Superintendents.

The Superintendent and the staff of Central Office provide professional advice and educational, administrative, technical, and financial services. They also support and assist school administrators, staff, stakeholders, members of the public, students, and their families to ensure the delivery of quality educational programs and services.

THE ROLE OF THE SUPERINTENDENT IS OUTLINED IN DIVISION POLICY 218.

THE SUPERINTENDENT'S TEAM IS OUTLINED IN THE DIVISION'S ORGANIZATIONAL CHART.

Required Education and Recommended Knowledge, Qualifications and Experience

- **Master's Degree in Education or related field**
- **Must hold, or be eligible for an Alberta Teaching Certificate and SLQS Leadership Certification or be eligible**
- **Minimum of five years experience in Senior Education Administration or equivalent leadership experience**
- **Additional five years experience in K-12 teaching/administration**
- **Deep understanding and experience in assessment practices, curriculum, and learning initiatives**
- **Experience in the use of data for continuous school improvement**
- **Experience in building relationships with Indigenous peoples, organizations, and communities**
- **Knowledge of best practices in educational leadership**
- **Knowledge of education finance**
- **Knowledge of the Alberta curriculum would be an asset**
- **Bilingual (English/French) would be an asset**
- **A police information check with vulnerable sector search**
- **Financial credit check**

Required Skills and Abilities

- **Exceptional communication, facilitation and listening skills with a focus on building authentic relationships within the division, community and government.**
- **Ability to lead, engage, and collaborate with the Board, the staff, and the community in defining student success and outcomes.**
- **Is committed to student and staff growth and well being.**
- **Has a clear vision of the attributes of a modern and forward-thinking school division. Is an active lifelong learner supporting professional learning.**
- **Advocates for equity and inclusion for all students and staff in a caring and safe environment.**
- **Believes that all children have a right to the fullness of their education experience across the spectrum of a robust academic, artistic and physical education.**
- **One who understands a fair and equitable allocation of fiscal resources.**
- **Is a conduit of clear and transparent communication between the Board of Trustees and broader community and staff based on sound governance principles.**
- **Ability to lead, engage, and collaborate with the board, the staff, and the community.**
- **Advocates and markets the enticing program offerings within the division.**
- **Advocates for provincial policy change.**

Compensation

The annual salary range according to the Alberta Education Compensation Grid. Years of education and a candidate's range of experiences will be considered when determining salary. If chosen for an interview, additional details would be discussed. MHPSD also offers a paid vacation and benefits package in accordance with the compensation regulations.

Work with Us

Closing Date | Dec 8, 2024

Candidates seeking this position, please provide a letter of application, and curriculum vitae to the attention of:

Brian Callaghan,

Consultant to the Board of Trustees

superintendentsearch@sd76.ab.ca

We appreciate all applicants for their interest in this position. However, only applicants who qualify for an interview will be contacted.



MEDICINE HAT PUBLIC SCHOOL DIVISION

601 1st Avenue SW
Medicine Hat, Alberta
T1A 4Y7
www.mhpsd.ca

