



# Golden Hills School Division

## Associate Superintendent (Learning Services)

Golden Hills School Division, a high performing, progressive and growing school division employing approximately 450 teachers and 390 support staff, is seeking a dynamic and innovative Associate Superintendent (Learning Services). The Division Office is located in Strathmore, AB approximately 20 minutes east of Calgary on the Trans-Canada highway.

Our vision statement “inspiring confident, connected, caring citizens of the world” reflects our values that “students and learning come first”. In Golden Hills, a priority is placed on setting high standards and expectations and promoting the development of positive character and life-long learning.

We are looking for an exemplary leader to become an innovative and collaborative member of the leadership team. Members of our team work as a close-knit group of professionals where integrity, high energy, optimism, and collaboration are paramount.

This position commences August 15, 2025. The Associate Superintendent reports to the Superintendent of Schools and will provide administrative leadership within the following main areas: Learning Services, Student Support Services as well as serving as School Liaison for a number of schools.

### The ideal candidate must have the following:

- A master's degree in an appropriate education field
- Membership, or eligibility for membership, with College of Alberta School Superintendents
- Minimum of 5–10 years educational leadership in a public education system along with successful teaching and school leadership experience

### Knowledge, Skills and Abilities:

- Effective leadership with the ability to actualize the vision, mission and values of the division within the resources available
- Strong advocacy for all students and public education
- Ability to be innovative helping to meet the needs of all learners in our division
- Proven skill and experience with respect to collaborative leadership, teamwork and positive working relationships with partner groups and stakeholders
- Ability to build system wide capacity in curriculum, instruction, assessment and social emotional learning
- Ability to build an effective team and lead staff in collaborative inquiry processes and professional learning
- Proven experience and ability with analytical, organizational, problem solving and decision-making skills to effectively handle a wide range of competing tasks and priorities with a demonstrated commitment to excellent service delivery to all students
- Demonstrated ability to create and manage multiple budgets
- Ability to support a diverse workplace and educational environment
- Demonstrated dispute resolution and mediation skills
- Excellent communication and decision-making skills
- Ability to design and deliver small group training and professional development sessions

**Applications received on or before 8:00 am on Monday, January 13, 2025, will be given careful consideration but the position will remain open until a suitable candidate is found.** If you have any questions, please contact Jeff Grimisdale, Superintendent of Schools at 403-934-5121. Applicants must email a cover letter, a detailed resume, a one- or two-page description of their engagement in their work of school and system improvement and how that work might be further extended, and the names of three relevant, work-related references to:

**Human Resources Department  
Golden Hills School Division  
435A Highway No. 1  
Strathmore, AB T1P 1J4**

[humanresources@ghsd75.ca](mailto:humanresources@ghsd75.ca)

**Phone: 403-934-5121 Fax: 403-934-5124**