



DIRECTOR OF HUMAN RESOURCES GOLDEN HILLS SCHOOL DIVISION

Golden Hills School Division invites applications for the position of Director of Human Resources. Duties will commence August 15, 2025, or as mutually agreed.

The Division

Golden Hills School Division covers a large geographical area and serves just over 9000 students from 16 communities, 19 Hutterite colonies and Siksika Nation. There are also three outreach schools and two virtual schools. The Division office is located in Strathmore, approximately 25 minutes east of Calgary on the Trans-Canada highway.

Golden Hills School Division employs over 430 teachers and approximately 395 support staff, including bus drivers, maintenance workers, educational assistants, caretakers, and others to support the delivery of education services.

The Division is proud of our:

- Strong focus on student learning, success of our students and teacher support;
- Support of learning through innovation and technology;
- Community, post-secondary and faith-based partnerships;
- Innovative programming;
- International Student program.

Our vision statement “inspiring confident, connected, caring citizens of the world” reflects our values that “students and learning come first” and that “we are all in this together”. In Golden Hills, a priority is placed on setting high standards and expectations and promoting the development of positive character and life-long learning.

The Candidate

The successful candidate will qualify for an Alberta teaching certificate, hold a Master’s degree, be eligible for membership in the College of Alberta School Superintendents and have a proven track record of school and system based educational leadership. Golden Hills is seeking a dynamic educational leader who will model and promote the highest standards of educational excellence and who will foster collaboration, innovation, respect, and trust.

Working as part of the senior management team, the Director of Human Resources is directly responsible to the Deputy Superintendent for the supervision of all Human Resource functions. As well, the Director of Human Resources is responsible for providing strong, student-centered leadership and collaborative support in their liaison work with schools in the district.

Golden Hills will give preference to those candidates who have demonstrated:

- Principalship or other administrative experience;
- An understanding of HR best practices and the ability to connect meaningfully with people;
- The ability to provide effective leadership focusing on student learning;
- Successful problem-solving practices and collaborative leadership;
- A track record of success in the management of people and highly developed team-building skills;
- Outstanding interpersonal and communication skills;
- A style that is enthusiastic, innovative, and entrepreneurial;
- Ability to be a collaborative member of a strong leadership team; and
- A commitment to quality results.

For more information visit: www.ghsd75.ca

The competition will remain open until a suitable candidate is found. Applications received prior to 8:00 am on January 27, 2025, are assured careful consideration.

Applications

Email by January 27, 2025, a cover letter, curriculum vitae, and a list of at least three recent references to:

Mr. Wes Miskiman
Deputy Superintendent of Schools:
wes.miskiman@ghsd75.ca
P: 403 934 1345