



System Leader of Learning
Full-Time, 12 Month, Term Position
Location: Division Office - Leduc

STAR Catholic seeks a faith-filled, experienced and visionary leader to drive excellence in teaching, learning, and leadership for the systemic implementation of curriculum and assessment. With a minimum of three years of successful experience as principal, the System Leader will provide strategic leadership in instructional excellence, oversee curriculum implementation, and ensure alignment with division priorities.

Key Responsibilities

Leadership & Management

- Serve as a key guide to school administrators regarding curriculum-related initiatives, ensuring alignment with division priorities and strategic goals.
- Work with administrators in ensuring the implementation and adherence to the Alberta Program of Studies and Teaching Quality Standards.
- Support leadership development by providing assistance with alignment of school administrative practices and the Leadership Quality Standards.
- Supervise and evaluate Central Office instructional staff.
- Manage, write and revise administrative procedures and ensure compliance.
- Advise the Superintendent on any emerging issues provincially, locally or within the division.

Curriculum & Instructional Leadership

- Provide professional development on the implementation of curriculum, planning and research-based instructional and assessment strategies.
- Provide oversight on student assessment, reporting, and intervention strategies.
- Lead learning cohorts in relation to curriculum and assessment.
- Promote inclusive learning environments, differentiation, and faith permeation across subject areas.
- Support Response to Intervention (RTI) implementation to enhance student success.
- In conjunction with other Central Office employees, co-create the Division Professional Development Plan.
- No teaching duties are required.

Strategic Direction & Division Initiatives

- Work collaboratively on the Division Assurance Process, including data analysis, planning and reporting.
- Create and update division implementation plans related to the portfolio, and provide regular updates to Senior Administration.
- Review and adapt the current reporting structures for grades 7-12.

- Guide administrators in the supervision of PowerSchool for effective data management and reporting.
- Support the integration of mental health and wellness best practices within instructional frameworks.
- Support schools with Assistive technology and related professional learning.

Qualifications:

- **Education:** Master's Degree in Education or related field.
- **Experience:** Minimum of three years as a principal; experience in diverse school communities and K-12 settings is an asset.
- **Expertise:** Proven ability to lead division-wide initiatives focused on innovation and instructional excellence.
- **Skills:** Strong collaboration, problem-solving, and communication abilities.
- **Faith Commitment:** A practicing Catholic dedicated to faith-based education.

This is an exciting opportunity to drive transformational learning and faith-based excellence across St. Thomas Aquinas Roman Catholic Schools. Join us in shaping the future of education within our division.

Candidates should submit the following to laurie.kardynal@starcatholic.ab.ca :

- Cover letter
- Resume
- Pastoral reference (current)
- Your vision for supporting division learning for staff and students. (1-2 pages).
- Three current professional references and their contact details

This position is a central office administrative role with the Board, offered as a fixed-term contract and designated as out-of-scope from the school division's collective agreement for certificated teachers.

Only shortlisted candidates will be contacted. Interviews will take place on April 16th and 17th, 2025.