

***Horizon School Division invites applications for the position of
DIRECTOR, HUMAN SERVICES
Duties will commence August 10, 2026***

Although the competition will remain open until a suitable candidate is found, applications received by March 2nd, 2026 will be assured of careful consideration.

Horizon School Division is seeking an inspiring, dynamic, and experienced educational leader to join our leadership team as a Director of Human Services. The successful candidate will be a champion for staff well-being and equitable human services practices to ensure access to high-quality education. The successful candidate will possess a deep understanding of structuring people services and processes to foster a culture of continuous professional growth, collective capacity building, and responsiveness that empowers all staff.

The Division

Horizon serves approximately 3,600 students in ten vibrant rural communities: Lomond, Enchant, Vauxhall, Hays, Barnwell, Grassy Lake, Warner, Milk River, Coutts, and Taber. There are 15 schools, 3 Outreach Programs, 2 Alternative Christian programs, and 19 Hutterian Brethren Colony Schools served by a quality staff of approximately 220 teachers and 270 non-teaching staff. Horizon's demographics include a large population of EAL students consisting predominantly of Low German Mennonites. Governed by student-centered decision-making, Horizon is an inclusive learning community that engages and empowers all learners for success. Recognized for its innovative programs and collaborative partnerships with communities, Horizon is committed to providing a breadth of quality programs to its students.

The Role

As a pivotal member of our leadership team, the successful candidate will provide visionary leadership and strategic oversight for all aspects of people services including, but not limited to, leading the Human Services department; dealing with matters related to recruitment, onboarding, allocations, and retention practices; labour relations; resolution of legal and employment issues; staff wellness and well-being; and staff growth, supervision and evaluation. The role involves working collaboratively with the Superintendent, Division Office, school administrative team, unions and supporting schools with alignment of Board policy and direction.

Requirements

- Master's degree in Education, Educational Leadership, or a related field.
- Valid Alberta Teaching Certificate and Leadership Quality Standard (LQS)
- Minimum of 5 years of successful experience in school-based administration (e.g., Principal, Vice-Principal) or central office leadership roles. Relevant human services experience and training will be considered an asset.

More Information

Inquiries about the application process can be directed to the Human Services Coordinator
deanna.killinger@horizon.ab.ca

Inquiries about the role can be directed to the Superintendent of Schools
adam.browning@horizon.ab.ca

Applications

In order to ensure and maintain a safe and secure working and learning environment, applicants new to the division who are offered employment must provide a police information check that does not have any charges or convictions.

Applications will be shortlisted as they are received. Only those selected for further consideration will be contacted.

How to Apply

Interested candidates are asked to submit their documents through ApplytoEducation website on The Horizon School Division website at www.horizon.ab.ca/careers include the following:

- a cover letter;
- resume highlighting professional qualifications and experience;
- most recent evaluation;
- copy of Alberta Teaching Certificate;
- copy of Leadership Quality Standard Certificate; &
- a minimum of three professional references.