

Location: Head Office – Rural Municipality of Sherwood (5 km north of Regina, Saskatchewan)

Application Deadline: April 6, 2026, at 1:00 p.m. Saskatchewan Time

Lead. Inspire. Transform Education in Rural Saskatchewan.

Prairie Valley School Division invites applications from visionary and student-focused leaders for the position of **Director of Education / Chief Executive Officer** to commence August 1, 2026 or as mutually agreed. This is an exceptional opportunity to lead a dynamic, rural school division committed to excellence, innovation, and student success.

About Prairie Valley School Division

Prairie Valley School Division spans approximately 27,000 square kilometers across southeastern Saskatchewan. Serving over 8,900 students in 39 schools across 32 communities, the Division reflects a rich and diverse educational landscape, including towns, villages, resort communities, rural municipalities, Hutterite Colony schools, and partnerships with fifteen First Nations communities. Guided by strong governance practices and a commitment to continuous improvement, Prairie Valley School Division prioritizes student well-being, achievement, and equitable opportunities for all learners.

The Opportunity

Reporting directly to the Board of Education, the Director of Education serves as the Chief Executive Officer and is responsible for the overall leadership, administration, and operational integrity of the Division. This role is grounded in the Board's policy framework and requires a deep commitment to transparency, accountability, and student-centered decision-making.

The successful candidate will champion the Division's strategic direction while ensuring alignment with provincial legislation, Ministry of Education requirements, and Board policies.

Key Responsibilities

Governance & Board Relations

- Foster a strong, respectful, and transparent working relationship with the Board of Education.
- Provide timely, accurate, and relevant information to support effective governance and informed decision-making.
- Advise the Chair and Board on emerging issues, risks, and opportunities impacting the Division.

Strategic Leadership & Policy Alignment

- Lead the development, implementation, and monitoring of the Division's strategic plan in alignment with Board priorities.
- Ensure organizational practices reflect Board policies, regulatory requirements, and a commitment to continuous improvement.

Student Success & Well-being

- Promote safe, inclusive, and high-quality learning environments that support student well-being, growth, and achievement.
- Ensure effective instructional and assessment practices across the Division.

Program Innovation & Delivery

- Oversee the design, implementation, and evaluation of responsive and inclusive student programming.
- Support innovation to meet the diverse needs of rural and Indigenous communities.

Human Resource Leadership

- Build and sustain a high-performing, collaborative leadership team.
- Promote a positive organizational culture that values professional growth, accountability, and staff well-being.

Financial & Operational Stewardship

- Provide responsible financial leadership, ensuring effective allocation of resources aligned with strategic priorities.
- Oversee infrastructure planning to maintain and enhance Division facilities and assets.

Community & Stakeholder Engagement

- Cultivate strong relationships with students, families, staff, Indigenous partners, government, and community stakeholders.
- Represent the Division with professionalism, integrity, and responsiveness.

Qualifications

- Professional A Teacher's Certificate issued pursuant to *The Registered Teachers Act*
- Master's degree in a field that relates to the major duties of a director of education
- Teaching and educational administrator experience in Canada
- Eligibility for membership in the League of Educational Administrators, Directors and Superintendents (LEADS)

Experience

The ideal candidate will demonstrate:

- Proven leadership experience in education, ideally within a rural and/or diverse setting
- Strong understanding of governance, policy implementation, and public sector accountability
- Exceptional communication skills with the ability to engage diverse audiences effectively
- A collaborative leadership style that empowers teams while ensuring accountability
- Demonstrated commitment to equity, inclusion, and Indigenous engagement
- The ability to balance strategic leadership with operational excellence in a complex environment

Core Competencies

- Strategic Thinking & Problem Solving
- Organizational Awareness
- Leadership & Relationship Building
- Communication & Public Engagement
- Accountability & Ethical Practice
- Continuous Learning & Personal Development
- Confidentiality & Sound Judgment

Compensation & Employment Conditions

Prairie Valley School Division offers a competitive compensation package, including salary (commensurate with experience and qualifications), comprehensive benefits, and pension.

The successful candidate will be required to provide a satisfactory Criminal Record Check and Vulnerable Sector Check.

Application Process

Interested candidates are invited to submit a cover letter and resume outlining their qualifications and leadership experience along with three current references to:

Janet Kotylak, Board Chair

Prairie Valley School Division Board of Education

Email: janet.kotylak@pvsd.ca

Applications must be received by April 6, 2026, at 1:00 p.m. Saskatchewan Time; however, the Board may, at its discretion, extend the deadline and consider applications submitted after this date if deemed necessary.

Applicants desiring additional information are encouraged to contact Recruitment Advisor

Bengrebinski@gmail.com

Our Commitment

Prairie Valley School Division is committed to fostering a respectful, inclusive, and diverse workplace. We welcome applications from all qualified candidates, particularly those who will contribute to the diversity and strength of our organization.

We thank all applicants for their interest; however, only those selected for further consideration will be contacted. All applications will be handled with strict confidentiality.

